

**BAL BHARATI EX STUDENTS ASSOCIATION, ROHINI {BBExSA}
ALUMNI ASSOCIATION-BAL BHARATI PUBLIC SCHOOL, ROHINI
January 2017**

BYE-LAWS OF THE ASSOCIATION (With effect from 1stJanuary 2017)

1. NAME OF THE ASSOCIATION

The name of the association shall be “BAL BHARATI EX STUDENTS ASSOCIATION, ROHINI” {BBEXSA}

2. OFFICE OF THE ASSOCIATION

The permanent office of the association shall be at Bal Bharati Public School, Rohini, New Delhi

The association may have one or more offices at the office/s of the office bearers and in other cities as their representative office/s as mutually decided by the Executive committee from time to time.

3. MEMBERSHIP OF THE ASSOCIATION

All the students of Bal Bharati Public School, Rohini who:

- a. Either have continuous stay of 5 years in the school
- b. Or have passed class X or XII from the school

4. MEMBERSHIP FEE

The current lifetime membership fee is INR 2500/-. The amount may be increased from time to time as mutually agreed upon by the association and school.

5. ELECTIONS

- a) Elections of the Association shall be held every TWO YEARS under the supervision of the Director.
- b) The Elections shall be held as per following procedure.

Step 1: The election will start from the post of president then Vice presidents and so on as per list given below.

Step 2: At least one registered member shall nominate another representative for a post. If more than one person is nominated for a post then the election shall be finalized on the basis of raise of hands. If there is still no decision then decision will be by show of hands.

In case of any dispute or confusion the decision of Director shall be final. Only registered alumni members will be allowed to vote. In case, there are no registered members available, the committee formation would be done at the discretion of the Director.

6. EXECUTIVE COMMITTEE

The Executive Committee of the Association shall consist of:-

- 1) Director - Principal of the School
- 2) President - One
- 3) Vice President - One
- 4) Secretary - One
- 5) Jt. Secretary - One
- 6) Treasure - One
- 7) Teacher Rep. - Two

Note:

- a. At least one post from 2-6 mentioned above needs to be filled by female candidate, however if required number of female candidates are not available then the vacant posts can be held by any male candidate.
- b. No (same) posts can be repeated by any member for immediate two terms.
- c. Not more than two posts can be held by alumni members of the same batch.
- d. The President, Treasurer and Secretary can't be from the same batch.

7. PRESIDENT

- a. The minimum age for holding the President's Post is 30 years as on the date of elections.
- b. Only a registered member whether elected / executive member in the outgoing Executive Committee and who has actively worked in the last term can contest for the post of the President.
- c. Outgoing President: The outgoing President shall be member of Executive Committee for the next term as advisor. He / She may thereafter contest in the election for any post.

8. FUNCTIONS OF EXECUTIVE COMMITTEE

- a) Director:-
 - i) The Director shall be the election-in-charge for the elections/ selection of the office – bearers and formation of executive body.
 - ii) The Decision of Director Shall Be final and binding, in case of any disagreement amongst other office bearers.

- b) President :-
- i) President shall supervise all work/activities of other office bearers and other executives.
 - ii) He/She shall be the head of the Association and preside over the meetings.
 - iii) President shall have the power to permit inclusion of any matter in agenda in the course of meeting proceedings.
- c) Vice President :-
- In the absence of president, the Elected Vice President, shall enjoy all powers and perform all duties which are entrusted to president. He/ She will assist President in all his/her work.
- d) Secretary :-
- i) To maintain all records of the association.
 - ii) To record minutes of all the proceedings, and circulate them amongst other office bearers.
 - iii) To call the meetings and prepare agenda for these meetings.
 - iv) In the absence of President and the Vice President, the secretary shall enjoy all powers and perform all duties which are entrusted to presidents.
- e) Joint Secretary :-
- To assist secretary in all his/her assigned jobs.
- f) Treasurer:-
- He shall keep accounts of all receipts and expenditure of the association and circulate the accounts at periodical intervals.
- g) T.R. :-
- Every Teacher Representative shall monitor all communications of the association on school forums. Assist President/ Secretary in all official communications and managing events at school. Verify the registration of alumni members in BBEXSA.

9. TENURE OF OFFICER BEARERS

The tenure of all office bearers shall be two years, or till the occurrence of next elections, whichever is later. The Executive Members may continue for a longer duration at the discretion of the Director of the Association.

10. TERMINATION OF MEMBERSHIP

To continue to hold a post in the executive committee, an office bearer (and other members) should attend at least 50% of the meetings and actively participate in at least 50% of the events otherwise the office bearer (and other member) can be asked to vacate the post by the executive committee after issuance of show cause notice to explain his/her position.

Further the Executive Committee shall have the power to suspend and/or terminate the membership of any member on the following grounds:-

- a) If the activities of a member are not in the interest of the association.
- b) For misusing of the name and/ or logo of the association.

11. RE- ADMISSION OF A MEMBER

The Executive committee of the Association shall have the discretion to readmit any of the suspended/ terminated members.

12. BANK ACCOUNTS

The bank accounts of the Association shall be maintained by any two SIGNATORIES of the following three

- a) Teacher Representative (Mandatory)
- b) President
- c) Treasurer

13. OBJECTS OF THE ASSOCIATION

- a) To create a sense of harmony, cooperation and comrade amongst the members of the association.
- b) To create a network of the members of the association in order to help them interact with each other of mutual benefit.
- c) To help and guide the students of the school as required.
- d) To work for the improvement of image of their alma-mater.
- e) To participate in various school activities for the benefit of school its students and staff.
- f) To promote education and sports for the benefit of their school students.
- g) To publish papers for the awareness of school students.
- h) Any other allied activity which is incidental to the objects of the association.

- i) To raise funds for the association through donations, contributions, sponsorships, subscription, events and any such sources. The funds are to be utilized for the promotion of objects of the association.
- j) To frame/ amend rules and by-laws of the association as may be found necessary from time to time.

14. MEETINGS OF THE ASSOCIATION

- a) Executive committee shall meet at least once in every quarter. The quorum for such meetings shall be minimum one third of all elected members. At such meetings only elected members shall be permitted to vote, if required.
- b) Annual General body get Together shall be held at least once a year. All important decisions taken by Executive Committee shall be ratified at AGM.

15. DISSOLUTION OF THE ASSOCIATION

The association may be dissolved only at the discretion of the Director/ President of the association with at least one seconding authority, in most case the Advisors/ Patrons of the association.

16. DIRECTOR'S DESCRETION

Any law or rule mentioned in the bye law can be overruled or amended by Director.

Geeta Gangwani
Director
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Bal Bharati Ex Students Association
Bal Bharati Public School, Rohini