SERIAL NO.

BAL BHARATI PUBLIC SCHOOL: ROHINI: DELHI
(An Institution of the Child Education Society)

The Application must be filled in by the candidate in his/her own handwriting

Passport Size Photograph

Post Applied for ……

1.Name of the Candidate …….
(In Block Letters)
2. Date of Birth …….
(In words)
(In Figures) ……

3. Address (Permanent) ……..

……..

4. Postal Address to which communications are to be sent

…….

…….

Telephone/Cell No. …… Any other Contact Telephone/Cell No. …….

5. Married or Unmarried …….

If married No. of children with their age ……

6. Father's
(a) Name ……..(b) Occupation …….

(c) Exact Designation in the Organisation ……..

(d) Office Address ……..

……Telephone No. ……

(e) Residential Address …….

……,……..Telephone/Cell No.……

7. Husband's/Wife's
(a) Name ……..(b) Occupation …….
(Service/Self Employed)

(c) Exact Designation in the Organisation ……

(d) Office Address …….

……Telephone/Cell No. …….

(e) Residential Address ……

……..Telephone/Cell No. ……

8. **Educational Qualification (starting from Secondary/Higher Secondary or Equivalent Examination)**

NAME OF THE EXAMINATION	SCHOOL/ COLLEGE	BOARD/ UNIVERSITY	YEAR OF PASSING	SUBJECT TAKEN	% OF MARKS & DIVISION

9. **Experience to be filled in the columns provided below:-**

Name of the Institution served/serving, with full address	Period of Service From ……. To …….	Total Salary drawn per month	Classes/Subjects taught	Any Other duty performed	Reasons for Leaving

10. **Co-curricular Activities (Tick only the activities in which you are proficient) : Out-door games, Indoor Games, Literary Activities, Dance, Music, Swimming, Organisation of students clubs and any other ……..**

Particulars of Co-Curricular Activities/Interest/Achievements

S.NO.	Name of the Activity	Level of Participation	Achievement	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				

11. Organisational and Administrative Experience

S.NO.	Heads	Nature of Responsibility	Name of the School/Organisation
1.			
2.			
3.			
4.			
5.			
6.			

12. Publications if any : Book/Research Paper/Article etc.

S.NO.	Subject/Topic	Name of Publication and Publisher	Year of Publication
1.			
2.			
3.			
4.			
5.			
6.			

(Attach a copy of the Publication if possible)

13. References (with full address and designations)

1. ……

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2. ……

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14. Any other special qualification which you want to furnish

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15. Please write in brief that how you propose to give your best to the Institution in case you are employed.

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NB.
1. **Incomplete application/documents will not be considered.**
2. **Attested copies of Certificates/Degrees must be attached with the application (Check the check list)**
3. **Application must be filled in by the candidates own handwriting.**

Date:……. **Signature of the Candidate**

CHECK LIST OF THE DOCUMENTS PRODUCED.

1. **Birth Certificate/Hr. Sec. Certificate**
2. **Graduation/Post Graduation Certificate along with marksheets**
3. **Teaching Degree/Diploma/Certificate**
4. **Certificates of experiences of the various schools/Organisation(s)**
5. **Residential Address proof –Ration Card/Passport/Voter Card/License/Pane No.**
6. **Pan No. photocopy/ Aadhar Card**
7. **List of other credentials**
8. **Medical Certificate from MBBS doctor – at the time of appointment only**
9. **Character Certificate attested by Gazetted officers – at the time of appointment only**

(For Office use)

Date of receipt of Application …… No. ……

Post for which applied ……

Signature