

ASSESSMENT POLICY AND EXAMINATION GUIDELINES

2025-26
Classes I- V



Bal Bharati
PUBLIC SCHOOL
Rohini

LEARNING OUTCOMES

By the end of this orientation, parents will be able to-



gain a clear understanding of the school's Assessment Framework

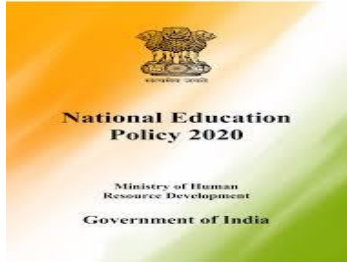


become familiar with the school's examination policy, grading criteria, promotion policy and importance of attendance



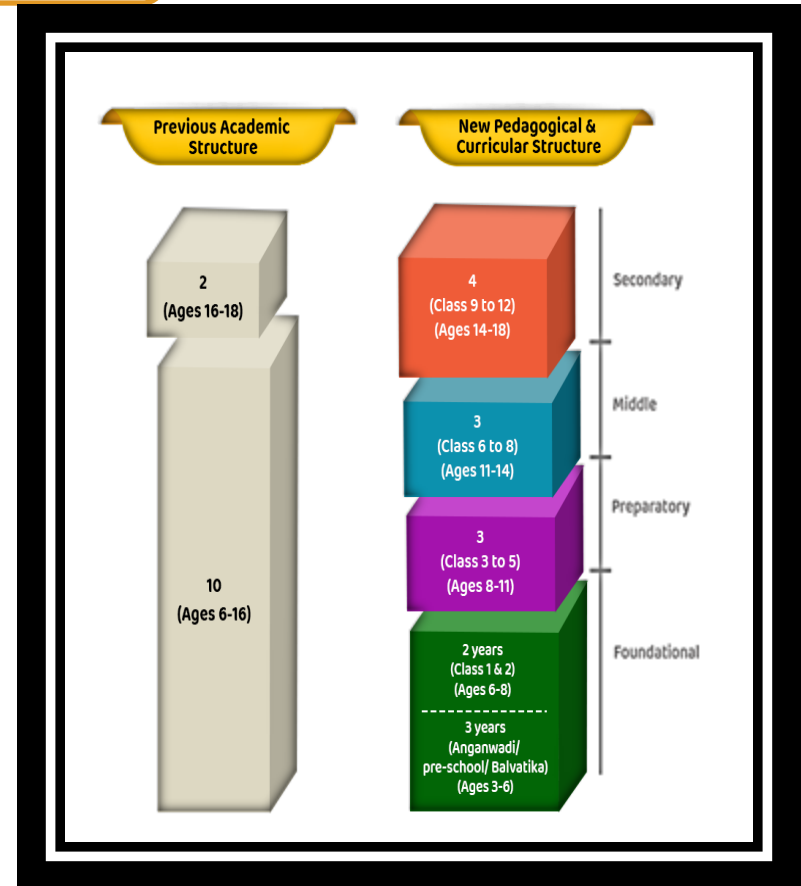
learn effective strategies to support their child's preparation for assessments and examinations.

NEP 2020



The National Education Policy -

- ❖ Aims to provide equitable and quality education for ages 3–18.
- ❖ Shifts focus from rote learning to holistic, practical, and problem-solving education.
- ❖ Emphasizes problem-solving abilities over memorization and traditional grading methods.
- ❖ Suggests distinct assessment methods that nurture students' overall development, encourage critical thinking, and prepare them for the challenges of the 21st century.



NEP 2020

RECOMMENDATION

AIM OF ASSESSMENT

Primary Purpose Of Assessment is to Continuously revise teaching learning processes to optimize learning and development

Shift from summative and primarily rote memorization skill based testing to one that is-

-
- * *Regular, continuous and formative*
 - * *Competency-based*
 - * *Promotes learning & development*
 - * *Tests higher order thinking like analysis, critical thinking & conceptual clarity*
-

NEP 2020

- Emphasises on transforming assessment for **optimizing learning and development of all students** with a focus on the following
- ***Features of Assessment:***

Regular, formative and competency-based

Promoting learning and development of students

Focuses on 'assessment for learning'

Tests higher-order skills (analysis, critical thinking and conceptual clarity etc.)

Helps entire schooling system in revising continuously teaching-learning processes to optimize learning

SCHOOL EXAMINATION

BY APPROPRIATE AUTHORITY



Achievement of basic learning outcomes, through assessment of core concepts along with relevant higher-order skills and application of knowledge in real-life situations.



All students to take examination in grades III, V and VIII to test learning outcomes and application of knowledge in real-life situations.



The grade III examination, in particular, would test basic literacy, numeracy, and other foundational skills.

Results of school examinations will be used for developmental purposes and for continuous monitoring and improvement of the schooling system. There will be public disclosure by schools of their overall (anonymized) student outcomes.

PROGRESS CARD

- **SALIENT FEATURES OF REPORT CARD**

- Holistic, 360-degree
- Multidimensional report
- Will form an important link between home & school
- Will provide valuable information how to support each student in and out of the classroom

- **DOMAINS OF LEARNING IN PROGRESS CARD**

- Cognitive
- Affective
- Psychomotor

PROGRESS CARD

- **PROGRESS OF THE LEARNER TO BE ASSESSED ON**

- Project-based and inquiry-based learning
- Quizzes
- Role plays
- Group work
- Portfolios etc

- **ACTIVE INVOLVEMENT OF PARENTS IN**

- Parent-teacher meetings
- Holistic education and development of a child

- **AI-BASED SOFTWARE TO BE USED TO**

- Help students to track growth through school years
- Interactive questionnaires for parents, students, and teacher
- Provide students with valuable information on their strengths, areas of interest and needed areas of focus
- Help students make optimal career choices

GENERAL GUIDELINES

No child will be expelled from the school till the completion of Elementary Education.

Assessment of Classes III & IV will be done on the same examination pattern as of Class V.

The students of classes III and IV will not be held back in the same class.

Fraction of the marks will be rounded of as per mathematical formula: For Example: 8.1 to 8.4 are rounded of 8.0 and 8.5 to 8.9 is rounded of 9.0 in all the subjects and classes.

GENERAL GUIDELINES

In case of local transfer of students, record of marks obtained in the Mid Term Examination, if any, in the previous school shall be taken into account.

In case of transfer from areas outside Delhi, marks obtained in subsequent exam shall be adjusted proportionately as per the weightage of marks.

In case of a natural calamity like floods, epidemics, riots or other such events in an area resulting in cancellation of Exam(s) in one or more subjects under orders of the Deputy Director of Education (District), marks in the subjects of the students studying in schools located in the affected areas or residing in the affected area shall be adjusted proportionately based on the assessment record available in the school with the approval of Director of Education and results be declared accordingly.

GENERAL GUIDELINES

The assessment and evaluation during the academic session will be done in two terms as given below.

Term I: April 2025- September 2025

Term II: October 2025 – March 2026

CLASSES I-II

(The policy to be followed in classes I and II is based on RTE Act-2009, Chapter-5, Section-29 h says: Comprehensive and continuous evaluation of child's understanding of knowledge and his/her ability to apply the same.)

- Students will be assessed on the basis of classroom performance that includes assignments, observation, class response, project work, activities, discussions, participation etc.
- The students will also be assessed on the basis of their performance in co-scholastic areas (Art, Good Reading, Dance, Music, Sports activities, GK & Computers) on a 3-point scale.
- Every student must have a minimum of 75% attendance.

SCHOLASTIC ASSESSMENT (CLASSES I-II)

The following are the parameters for informal assessment –

ENGLISH	HINDI	MATHS	EVS
Reading & Recitation	Reading & Recitation	Mental Ability	Sensitivity towards Environment
Vocabulary & Handwriting	Vocabulary & Handwriting	Critical Thinking	Critical Thinking
Regularity	Regularity	Regularity	Regularity
Maintenance of Notebooks	Maintenance of Notebooks	Maintenance of Notebooks	Maintenance of Notebooks
Class Performance	Class Performance	Class Performance	Class Performance
Activity	Activity	Activity	Activity
Project	Project	Project	Project

SCHOLASTIC ASSESSMENT (CLASSES III-V)

➤ ATTENDANCE

- **Every student must have a minimum of 75% attendance.**
- Students must be discouraged from missing an exam unless on grounds of extreme emergency like death of immediate family member, a contagious disease, fracture etc. for which a medical certificate /prescription from a certified medical practitioner and supporting medical reports must be submitted **within 3 working days of the absence.**
- Attendance will be graded using the co-scholastic grading scale.

SCHOLASTIC ASSESSMENT (CLASSES III-V)

SCHOLASTIC ASSESSMENT will include different kinds of classroom activities, projects, holidays homework, to be assessed under following heads.

Subject Enrichment	activities based on experiential learning integrated with each subject leading to subject enrichment of the child that will connect different areas of knowledge, application and values. (Art integrated activities like quizzes, role plays, poster making , poetry)
Project Based Activities	activities designed to give opportunity in development of key skills like identification of problems , logical thinking , creativity. (culinary art, visual art, creating slides, creating art)
Multiple Assessment	observation, oral tests, individual or group work, listening and speaking skills.
Portfolio	progress and growth assessment of performance record and documents
Written Exams	PT-1, MID TERM, PT-2, ANNUAL EXAM

SCHOLASTIC ASSESSMENT (CLASSES III-V)

WRITTEN EXAMS

EXAMINATION	ENGLISH/HINDI/MATH/EVS
PT-1	20 MARKS
Mid Term Exam	50 MARKS
PT-2	20 MARKS
ANNUAL EXAMINATION	50 MARKS

PATTERN OF EXAMINATION (CLASSES III-V)

EXAMINATION	ENG/HIN/MATH//EVS		ICT/AI	G.K.	DURATION OF EXAM
PT-1	Pen Paper Test	20 Marks	--	--	1 Hour + 5 minutes of reading time
Mid Term Exam	Pen Paper Test	50 Marks	50 Marks: 30 Marks (Theory) 20 Marks (Practical)	50 Marks	2 Hours + 10 minutes of reading time For ICT/AI- 1 Hour + 5 Minutes of Reading Time
PT-2	Pen Paper Test	20 Marks	--	--	1 Hour + 5 minutes of reading time
Annual Exam	Pen Paper Test	50 Marks	50 Marks: 30 Marks (Theory) 20 Marks (Practical)	50 Marks	2 Hours + 10 minutes of reading time For ICT/AI- 1 Hour + 5 Minutes of Reading Time

GRADING SCALE FOR SCHOLASTIC AREAS (CLASSES III-V)

The assessment and evaluation done during each term will be converted into grades based on 8-point scale as given below:

MARKS RANGE	GRADE
91 – 100	A1
81 – 90	A2
71 – 80	B1
61 – 70	B2
51 – 60	C1
41 – 50	C2
33 – 40	D
32 & BELOW	E (Needs Improvement)

GRADING SCALE FOR CO-SCHOLASTIC AREAS (CLASSES I-V)

The assessment and evaluation done during each term for co-scholastic subjects – Art, Music, Dance, Computer, Physical Education, GK ,Good Reading and attendance will be on 3-point scale as given below:

GRADE	CONNOTATION
A	Outstanding
B	Very Good
C	Good

SUBJECT COMBINATIONS
(CLASSES I-V)

SCHOLASTIC SUBJECTS	CO-SCHOLASTIC SUBJECTS
English	Music
Hindi	Dance
Mathematics	Computer
EVS (World Around Us)	Art
	General Knowledge
	Physical Education
	Good Reading

SCHOLASTIC ASSESSMENT (CLASSES III-V)

COMPONENTS OF QUESTION PAPERS

Term Exam	Max. Marks	Duration	Competency Based Questions (MCQs, Case Based Questions, Source Based or any other similar type questions) (40%)	Objectiv e Type Question s (20%)	Short Answer/ Long Answer Questions (40%)
Mid Term Exam	50	2 Hours	20	10	20
Annual Exam	50	2 Hours	20	10	20

DETAILS OF ASSESSMENT (CLASSES III-V)

TERM-I (April 2025 - September 2025)

TERM-I ASSESSMENT	DATES	ACTUAL MARKS
PERIODICAL TEST-I	April 2025	20 (1 hour)
CLASSROOM PERFORMANCE 1. Project Based Activities 2. Multiple Assessment 3. Subject Enrichment 4. Portfolio	July – September 2025	05 05 05 05
MID TERM EXAM	September 2025	50 (2 hours)

DETAILS OF ASSESSMENT (CLASSES III-V)

TERM-II (October 2025- March 2026)

TERM-II ASSESSMENT	DATES	ACTUAL MARKS
PERIODICAL TEST-II	October 2025	20 (1 hour)
CLASSROOM PERFORMANCE	October 2025- March 2026	
1. Project Based Activities		05
2. Multiple Assessment		05
3. Subject Enrichment		05
4. Portfolio		05
ANNUAL EXAMINATION	March 2026	50 (2 hours)

Periodic Test I will include syllabus covered in April 2025.

Mid Term Exam will include syllabus covered from April 2025 to August 2025.

Periodic Test II will include syllabus covered in September 2025.

Annual Examination will include syllabus covered from October 2025 to February 2026.

Report Card will be generated at the end of each term.

Please note:

1. The syllabus for the First Term and the Annual Examination will be distinct and independent.
2. Question papers for both terms will align with the respective term syllabus.
3. Both General Knowledge (GK) and Computers will be classified as Co-Scholastic subjects.

Distribution of 100 marks

Subject Enrichment	05 MARKS
Project Based Activities	05 MARKS
Portfolio	05 MARKS
Multiple Assessment Tests	05 MARKS
Unit Test/Periodic Tests (PT1 and PT2) (Both the exams may be taken into consideration for the final promotion of the student.)	05 MARKS (2.5 marks each)
Mid Term Exam (50 reduced to 25)	25 MARKS
Annual Examination	50 MARKS
TOTAL	100 MARKS

PROMOTION POLICY

Passing Criteria for Classes III - IV

Assessment of Classes III and IV will be done on the same examination pattern as of class V given below. However, students of Class III and IV will not be held back in the same class.

Passing Criteria for Class V

To be declared "Pass" at the end of the session for promotion to the next higher class, a student must secure at least 33% marks in each subject studied by him/her during the session. He/she must secure overall 33% marks i.e., 33 marks out of 100.

- ❖ The promotion to the next higher class will also be subject to the condition that a minimum of 25% marks be scored in each subject in the Mid Term (25 marks) plus Annual Examination (50 marks) i.e., 19 marks out of 75 in each subject.
- ❖ A candidate not eligible to be declared "Pass" will be declared "Promoted" at the end of the session of a class provided he/she is entitled to grace marks.

PROMOTION POLICY

❖ Re-Examination

A candidate who appears in the Annual Examination can be declared eligible for appearing at the Re-Examination in all the failing subject(s). Such a candidate will be eligible to appear in the subject(s) at a subsequent examination to be held within a period of ONE month from the date of declaration of the result known as the "Re-Examination".

- Re-Examination will be conducted on the same syllabus and pattern as of Annual Examination. Weightage of Marks obtained by the student in Re-Examination will be proportionately calculated out of 75 marks.
- Marks obtained in the Subject Enrichment (05 marks) plus marks of Portfolio (05 marks) plus marks of Multiple Assessment (05 marks) plus marks of Project Based Activities (05 marks) plus marks of Periodic Tests/Unit Tests (05 marks) will be carried forward and added with the marks obtained by the student in the Re-Examination.

PROMOTION POLICY

- To be declared "Pass" in Re-Examination, a student will have to secure at least 25% marks in the subject(s) in which he/she has taken the Re-Examination i.e., 19 marks out of 75, provided that a minimum of 33 marks out of 100 marks are secured in total.

❖ Criteria for Essential Repeat

- If a student does not secure at least 25% marks in the subject(s) in which he/she has taken the Re-Examination and minimum of 33 out of 100 marks in that subject(s) or does not appear in the Re-Examination, he/she will be placed in the category of "Essential Repeat" (ER).
- A student of Class V who is not eligible for Pass, Promotion and placed in the category of "Essential Repeat" (ER) will be held back in the same class during the next session, in states where detention is applicable. In other states, RTE act to be followed.

PROMOTION POLICY

Missed Test / Exams

- **Re-examinations will be conducted only in cases of medical emergencies, participation in competitions (on duty), or the demise of an immediate family member.**
- **Re-examinations will cover missed Annual Exams in the above circumstances, as well as for compartment cases.**
- **For any other exceptional situations, the decision will be made by the Head of the School.**



THANK YOU



Bal Bharati
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