


ADMISSION PRE SCHOOL (2024-25): GUIDELINES FOR VERIFICATION

❖ ADMISSION WILL BE SUBJECT TO THE VERIFICATION OF ALL RELEVANT DOCUMENTS

- Parents to come in person for the verification of documents as per the date and time mentioned in the list. **You are requested to bring your child along, for the verification process.**
- Kindly note the verification schedule carefully and bring the following documents in original along with their self-attested photocopies for submission:
 1. Printout of the Application Form.
 2. Birth Certificate of the child.
 3. Proof of Residence (any two):
 - a) Aadhaar Card of both the parents (mandatory).
 - b) Voter Id card/Passport/ Electricity/ Water/ Telephone bill in the name of the parent only (Any two).
 4. Immunization card of the child.
 5. Sibling category:
 - a) Identity -Card of elder sibling studying in BBPS Rohini.
 - b) Fee receipt of IV quarter (2023-24) of the sibling.
 6. Alumni category:
 - a) Class XII passing certificate and mark sheet of CBSE from BBPS Rohini.
 - b) Alumni Registration Number.
 7. Affidavits to be submitted:
 - a) Declaration cum Undertaking on stamp paper of Rs 50/- (Text attached)
 - b) Declaration for first born on a stamp paper of Rs. 10/- (Text attached)
 - c) Declaration for address proof on a stamp paper of Rs. 10/- (Text attached)
 8. **Medical Fitness Certificate** (in the prescribed format) of the child duly stamped from a Registered Doctor (at least MBBS) .**Latest Blood Test Reports** (Blood Group & Hemoglobin) are required to be submitted along with the Medical Fitness Certificate. (Text attached)
 9. One latest passport size coloured photograph of the Child, Father and Mother for the admission form.
- *Please note that the distance mentioned in the Online Registration form will be reviewed in presence of the parents. Any discrepancy will lead to cancellation of provisional admission.*
- *All aforesaid documents in the desired format will be required for the verification process.*
- *The candidature of the selected candidate is subject to the scrutiny/verification of the documents and if any document is not found in order, the candidature is liable to be cancelled.*
- *Not reporting for the verification of documents will be treated as 'not interested' and the seat will be offered to the next eligible applicant.*
- *For Waiting List, Individual applicants will be informed after 20 January 2024 if any vacancy arises, as per the list.*


Geeta Gangwani
(Principal)