



**Bal Bharati**  
**PUBLIC SCHOOL**  
ROHINI



# **ORIENTATION**

## **CLASSES I - V**

**AS PER DOE CIRCULAR ON EXAMINATION AND PROMOTION POLICY**

**SESSION 2023-24**

**Revised Examination Policy for the session 2023-24 as per the  
DOE Circular NO. DE.5/212/exam/16-17/Part-1/717-727 Dated-  
7.10.22.**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION; EXAM BRANCH  
OLD SECRETARIAT; DELHI-110054**

No- DE.5/212/Exam/16-17/Part-1/ *717-727*

Date *07/10/2022*

**ORDER**

**Sub: Guidelines of Examination and Promotion for Classes III to VIII  
w.e.f. Academic Session 2023-24**

As per section 16 (1), "There shall be a regular examination in the fifth class and in the eighth class at the end of every academic year".

Assessment of classes III, IV, VI & VII will be done on the same examination pattern as of classes V & VIII and the students of classes third, fourth, sixth and seventh will not be held back in the same class.



# GENERAL GUIDELINES

**No child will be expelled from a school till the completion of “Elementary Education”**

**Assessment of Classes III & IV will be done on the same examination pattern as of class V**

**The students of classes III and IV will not be held back in the same class.**

**Fraction of the marks will be rounded off as per mathematical formula: For Example: 8.1 to 8.4 are rounded off 8.0 and 8.5 to 8.9 is rounded off 9.0 in all the subjects and classes.**

**The assessment and evaluation during the academic session will be done in two terms as given below.**

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**Term I: April 2023- September 2023**

**Term II: October 2023 – March 2024**

## **CLASSES I-II**

*(The policy to be followed in classes I and II is based on RTE Act-2009, Chapter-5, Section-29 h says: Comprehensive and continuous evaluation of child's understanding of knowledge and his/her ability to apply the same.)*

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- Students will be assessed on the basis of classroom performance that includes assignments, observation, class response, project work, activities, discussions, participation etc.
- The students will also be assessed on the basis of their performance in co-scholastic areas (Art, Good Reading, Dance, Music, Sports activities, GK & Computers) .
- Every student must have a minimum of 75% attendance.

# SCHOLASTIC ASSESSMENT ( CLASSES I-II )

Following are the parameters for **INFORMAL ASSESSMENT**

ENGLISH	HINDI	MATHS	EVS
Reading & Recitation	Reading & Recitation	Mental Ability	Sensitivity towards Env't.
Vocabulary & Handwriting	Vocabulary & Handwriting	Critical Thinking	Critical Thinking
Regularity	Regularity	Regularity	Regularity
Maintenance of Notebooks	Maintenance of Notebooks	Maintenance of Notebooks	Maintenance of Notebooks
Class Performance	Class Performance	Class Performance	Class Performance
Activity	Activity	Activity	Activity
Project	Project	Project	Project



## **Co-Scholastic Assessment ( Classes I - II )**

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**This will be done on the basis of the student's performance in co-scholastic areas like Art, Good Reading, Dance, Music, Sports activities , GK & Computers.**

## ➤ ATTENDANCE

- Every student must have a minimum of 75% attendance.
- Students must be discouraged from missing an assessment unless on grounds of extreme emergency like a contagious disease, a fracture etc.



## STUDENT'S ATTENDANCE

ATTENDANCE RANGE IN PERCENTAGE	MARKS
96 -100	5
91-95	4
86-90	3
81-85	2
76-80	1
Upto 75	NIL

## CLASSES III - V

➤ **SCHOLASTIC ASSESSMENT** will include different kinds of classroom activities, projects, holidays homework etc to be assessed under following heads. These will be assessed twice in a year.

- **Subject Enrichment**
- **Project Based Activities**
- **Multiple Assessment**
- **Portfolio**

## CLASSES III - V

- **Subject Enrichment:**

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**This will include activities based on experiential learning integrated with each subject leading to subject enrichment of the child that will connect different areas of knowledge, application and values. (Art integrated activities like quizzes, role plays, poster making , poetry etc)**



## CLASSES III - V

- **Project Based Activities :**

This will include activities designed to give opportunity in development of key skills like identification of problems , logical thinking , creativity. (culinary art, visual art, creating slides, creating art etc)

## CLASSES III - V

- **Multiple Assessment:**

**This aims at evaluating the performance of the learner regularly using multiple and diverse techniques like observation, oral tests, individual or group work, listening and speaking skills etc.**

## **Portfolio:**

This will be a record of the achievements of the student throughout the year for self assessment. It aims to: **achieve diverse curriculum outcomes of learner's effort, progress and growth assessment of performance record and documents.**

**NOTEBOOKS**

**CLASS PERFORMANCE**

**PARTICIPATION / ACHIEVEMENTS ( INTER SCHOOL, INTER HOUSE, INTRA CLASS ,  
SCHOOL FUNCTIONS ETC )**



**Pen paper exam for classes III – V will be held as per the given schedule.**

<b>EXAMINATION</b>	<b>ENG/HIN/MAT/ SOC. SCI./ SCI./EVS</b>	
<b>PT-1</b>	<b>PEN PAPER TEST</b>	<b>25 MARKS</b>
<b>Mid Term Exam</b>	<b>PEN PAPER TEST</b>	<b>50 MARKS</b>
<b>PT-2</b>	<b>PEN PAPER TEST</b>	<b>25 MARKS</b>
<b>ANNUAL EXAMINATION</b>	<b>PEN PAPER TEST</b>	<b>50 MARKS</b>

# Components of Examination Question Paper of Classes

## III to V

TERM EXAM	MAX. MARKS	DURATION	Competency Based Questions (MCQs, Case Based Questions, Source Based or any other similar type questions) (40%)	Objective Type Questions (20%)	Short Answer/ Long Answer Questions (40%)
Mid Term	50	2 Hours	20	10	20
Annuals	50	2 Hours	20	10	20

## Details of Evaluation : ( CLASSES III-V )

### TERM-I (April 2023 - September 2023)

TERM-I ASSESSMENT	DATES	ACTUAL MARKS
Periodical Test-I	July 2023	25
<b>CLASSROOM PERFORMANCE</b>		
1. Project Based Activities(HHW)	May-June 2023	05
2. Multiple Assessment	May 2023	05
3. Subject Enrichment	August 2023	05
4. Portfolio	April-September 2023	05
5. Attendance	April-September 2023	05
<b>MID TERM EXAM ( Written )</b>	September 2023	50 ( 2 hours )



## TERM-II (October 2023 – March 2024)

TERM-II ASSESSMENT	DATES	ACTUAL MARKS
Periodical Test-II	November 2023	25
<b>CLASSROOM PERFORMANCE</b>		
1. Project Based Activities(HHW)	} December 2023 – January 2024 October 2023-March2024 October 2023-March2024	05
2. Multiple Assessment		05
3. Subject Enrichment		05
4. Portfolio		05
5. Attendance		05
<b>ANNUAL EXAMINATION ( Written )</b>	March 2024	50 ( 2 hours )

**Periodic Test I** will include syllabus covered in April 2023 and May 2023.

**Mid Term Exam** will include syllabus covered from April 2023 to August 2023.

**Periodic Test II** will include syllabus covered in October 2023.

**Annual Examination** will include syllabus covered from October 2023 to mid-February 2024.

**Report Card** will be generated at the end of each term.

It may be noted that:

*The syllabus for the Mid Term Examination and the Annual Examination will be separate.*

*The Question Papers for both the terms will be set according to the term-syllabus.*

## **Co-Scholastic Assessment( Classes III-V )**

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**This will be done on the basis of the student's performance in co-scholastic areas like Art, Good Reading, Dance, Music, Sports activities , GK & Computers.**

**The distribution of 100 marks is as follows: -**

<b>Attendance of the student</b>	<b>05 MARKS</b>
<b>Subject Enrichment</b>	<b>05 MARKS</b>
<b>Project Based Activities</b>	<b>05 MARKS</b>
<b>Portfolio</b>	<b>05 MARKS</b>
<b>Multiple Assessment Tests</b>	<b>05 MARKS</b>
<b>Unit Test/Periodic Tests (PT1 and PT2)</b> <b>(Both the exams may be taken into consideration for the final promotion of the student.)</b>	<b>05 MARKS</b> <b>(2.5 marks each)</b>
<b>Mid Term Exam ( Written )</b>	<b>20 marks</b>
<b>Annual Examination ( Written )</b>	<b>50 marks</b>
<b>TOTAL</b>	<b>100 MARKS</b>



## Promotion Policy

- **Passing Criteria for Classes III - IV**

Assessment of Classes III and IV will be done on the same examination pattern as of class V. However, students of Classes III and IV will not be held back in the same class.

- **Passing Criteria for Class V**

To be declared "Pass" at the end of the session for promotion to the next higher class, a student must secure at least 33% marks in each subject studied by him/her during the session. He/she must secure overall 33% marks i.e., 33 marks out of 100. |

- ❖ The promotion to the next higher class will also be subject to the condition that a minimum of 25% marks be scored in each subject in the Mid Term (20 marks) plus Annual Examination (50 marks) i.e., 18 marks out of 70 in each subject.
- ❖ A candidate not eligible to be declared "Pass" will be declared "Promoted" at the end of the session of a class provided he/she is entitled to grace marks.

❖ **Discretionary Grace** marks up to maximum of 10 in all, shall be awarded to a student to reach the minimum required 33% of marks in each subject.

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- Provided that a minimum of 25% of marks are secured in each subject in the Mid Term plus the Annual Examination i.e., 18 marks out of 70 Marks to make him/her eligible for promotion.
  - Provided that he/she does not require more than 05 marks in one subject to come up to the minimum required of 33% of marks in that subject.

- A candidate who appears in the Annual Examination can be declared eligible for appearing at the **Re-Examination** in all the failing subject(s). Such a candidate will be eligible to appear in the subject(s) at a subsequent examination to be held **within a period of two months** from the date of declaration of the result known as the "Re-Examination".
- Re-Examination will be conducted on the **same syllabus and pattern as of Annual Examination**. Weightage of Marks obtained by the student in Re-Examination will be proportionately calculated out of 70 marks.
- Marks obtained in the attendance of the student (05 marks) plus marks of Subject Enrichment (05 marks) plus marks of Project Based Activities (05 Marks) plus marks of Portfolio (05 marks) plus marks of Multiple Assessment (05 marks) plus marks of Periodic Tests/Unit Tests (05 marks) will be carried forward and added with the marks obtained by the student in the Re- Examination.



## Re-Examination

The distribution of 100 marks is as follows: -

Attendance of the student	05 MARKS
Subject Enrichment	05 MARKS
Project Based Activities	05 MARKS
Portfolio	05 MARKS
Multiple Assessment Tests	05 MARKS
Unit Test/Periodic Tests	05 MARKS
Re-Examination	70 MARKS
<b>TOTAL</b>	<b>100 MARKS</b>

- To be declared "Pass" in Re-Examination, a student will have to secure at **least 25% marks in the subject(s)** in which he/she has taken the Re-Examination i.e., 18 marks out of 70, provided that a minimum of 33 marks out of 100 marks are secured in total i.e., Marks of Re-Examination (70 marks) plus marks obtained in the internal assessment (30 marks).
- **No benefit of the discretionary grace marks** will be given to the student appearing in Re - Examination for the promotion to the next higher class.

### Criteria for Essential Repeat:

- If a student does not secure at least 25% marks in the subject(s) in which he/she has taken the Re-Examination and minimum of 33 out of 100 marks in that subject(s) or does not appear in the Re-Examination, he/she will be placed in the category of **"Essential Repeat" (ER)**.
- A student of Class V who is not eligible for Pass, Promotion and placed in the category of "Essential Repeat" (ER) will be held back in the same class during the next session.

# USE OF UNFAIR MEANS

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- Strict disciplinary action will be taken against students using unfair means.
- The answer scripts of students using unfair means will be cancelled and a new answer script will be issued.
- Only the new answer script will be assessed.
- Repeated unfair means will invite major penalization.



Thank You

