

BBPSRH/PARENT/2022-23/97

09.11.2022

## **Kind Attention Please**

## (For Classes I to V)

## Dear Parents

Punctuality is the most effective approach to establish a positive first impression. We reiterate that the school timings are from 7:30 a.m.to 1:45 p.m. It has been observed that a few students often report late to school. Kindly note that the students will not be allowed to attend school, in case they reach after 7:30 a.m. Parents of late comers will be called to take their wards back.

Also the students are expected to attend school in neat and proper uniform. Kindly ensure that your ward wears proper uniform, school shoes and I card. They should trim hair and nails regularly.

It has also been observed that inspite of repeated requests, parents are parking their private vehicles at Gate No. 1 or 4 on arrival & at departure. This is causing lot of inconvenience to other parents due to traffic jam. You should ensure that this practice is discontinued with immediate effect.

You are requested to adhere to the above guidelines and cooperate in maintaining the decorum and discipline of the school.

Regards

Geeta Gangwani

(Principal)