



## **GUIDELINES FOR VERIFICATION**

Following is the list of documents required for admission to Pre-School for the session 2019-20 beginning from April, 2019. The exact date for your ward to join the school will be given in the admission slip which will be given to you at the time of Orientation.

### **ADMISSION WILL BE SUBJECT TO VERIFICATION OF ALL RELEVANT DOCUMENTS**

- **Parents to come in person for the verification of documents.**  
**(Bring the child along for the medical verification.)**

**You are requested to bring the following original documents along with the self-attested photocopies at the time of verification:**

1. Birth Certificate.
  2. Proof of Residence: Voter Id card/Passport/UID etc.
  3. Aadhaar Card of both the parents and the child.
  4. Immunization card of the child.
  5. **Sibling category :**
    - a) Fee receipt of IV quarter of the elder sibling
    - b) Identity -Card of elder sibling.
  6. **Alumni category:**
    - a) Class X or XII passing certificate of CBSE along with the proof of continuous stay in the school for 5 years.
    - b) Alumni Registration Number/Slip
  7. **Affidavits to be submitted:**
    - a) Declaration on stamp paper of Rs 50/- (Text attached)
    - b) Undertaking for first born declaration on a stamp paper of Rs. 10/- (Text attached)
    - c) Undertaking for address proof on a stamp paper of Rs. 10/- (Text attached)
  8. Medical Certificate from a Registered Doctor (At least MBBS) in the attached prescribed proforma.
  9. One passport size coloured photograph of the ward, Father and Mother for the admission form.
- ***Please note that the distance mentioned in the Online Registration form will be reviewed in presence of the parents. Any discrepancy will lead to cancellation of provisional admission.***
  - ***All aforesaid documents in the desired format will be required for the verification process.***
  - ***The candidature of the selected candidate is subject to the scrutiny/verification of the documents and if any document is not found in order, the candidature is liable to be cancelled.***
  - ***Transport: School transport is only a facility extended on available selected routes only.***

Geeta Gangwani  
(Principal)