GUIDELINES FOR VERIFICATION

❖ **ADMISSION WILL BE SUBJECT TO THE VERIFICATION OF ALL RELEVANT DOCUMENTS**

➢ **Parents to come in person for the verification of documents as per the date and time mentioned in the list. You are requested not to bring your child along, for the verification process.**

➢ **Kindly note the verification schedule carefully and bring the following documents in original along with their self-attested photocopies for submission:**

1. **Birth Certificate of the child.**
2. **Proof of Residence (any two):**
   a) Aadhaar Card of both the parents.
   b) Voter Id card/Passport/ Electricity/ Water/ Telephone bill in the name of the parent only
3. **Immunization card of the child.**
4. **Sibling category**:   a) Identity -Card of elder sibling studying in BBPS Rohini.
   b) Fee receipt of IV quarter (2021-22) of the sibling
5. **Alumni category:**   a) Class XII passing certificate from BBPS Rohini.
   b) Alumni Registration Number/Slip
6. **Affidavits to be submitted:**
   a) Declaration cum Undertaking on stamp paper of Rs 50/- (Text attached)
   b) Declaration for first born on a stamp paper of Rs. 10/- (Text attached)
   c) Declaration for address proof on a stamp paper of Rs. 10/- (Text attached)
7. **Medical Fitness Certificate** (in the prescribed format) of the child duly stamped from a Registered Doctor (at least MBBS) .Latest Blood Test Reports (Blood Group & Hemoglobin) are required to be submitted along with the Medical Fitness Certificate. (Text attached)
8. One passport size coloured photograph of the Child, Father and Mother for the admission form.

➢ *The Pre – School classes will be held on the school campus running at Sector – 25, Rohini for the session 2022-23.*

➢ *Please note that the distance mentioned in the Online Registration form will be reviewed in presence of the parents. Any discrepancy will lead to cancellation of provisional admission.*

➢ *All aforesaid documents in the desired format will be required for the verification process.*

➢ *The candidature of the selected candidate is subject to the scrutiny/verification of the documents and if any document is not found in order, the candidature is liable to be cancelled.*

➢ *Not reporting for the verification of documents will be treated as 'not interested' and the seat will be offered to the next eligible applicant.*

➢ *For Waiting List, Individual applicants will be informed after 18 February 2022 if any vacancy arises, as per the list.*

Geeta Gangwani
(Principal)